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RESEARCH COMMITTEE

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ALBERTA DEPARTMENT OF AGRICULTURE RESEARCH

PHILOSOPHY:

The Alberta Department of Agriculture operates on the following premises:

1) that agriculture is a business and a science;

2) that the function of the Alberta Department of Agriculture is to promote, provide and administer;

3) that agricultural programs and science should not be divorced;

4) that the department has a role in and responsibility for agricultural research as delineated in:

   (a) 'Alberta Department of Agriculture Duties, Functions and Responsibilities' - a statement dated September 11, 1964, presented at the joint meeting of the University of Alberta Faculty of Agriculture and the Alberta Department of Agriculture, September 14, 1964.

   (b) 'A Livestock Program for Alberta', 1965, Bulletin No. 400-030, and

   (c) "The Department policy is not to conduct any applied research or tests unless under the guidance of a trained research scientist at the University of Alberta or a Canada Department of Agriculture Research Station or equivalent" - Dr. E.E. Ballantyne, A.A.C.C. Executive Meeting, September 3, 1970.

5) that the means of financing research projects without the duplication of facilities should be assured;

6) that it is a departmental responsibility to keep researchers informed of problems; and

7) that there should be consultation, co-operation, and co-ordination with Research Institutions.

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DEPARTMENTAL POSITION AND FUNCTIONS:

Accordingly, the Department of Agriculture Executive Committee at its meeting of October 2nd, confirmed the Department's position in promoting the objective over the years of provincial expansion of agricultural research, in co-operation with the University of Alberta, the Canada Department of Agriculture, and other research institutions by:

1) increasing its activity in experimentation;
2) co-ordinating research needs and research functions, including
   (a) the search for, reviewing, and recording of research needs;
   (b) communication between research workers, agencies, and departmental staff, producers, and the farming public;
   (c) evaluation of research;
3) supporting, financially and otherwise, research facilities and some research projects;
4) promoting the implementation of research information through demonstration, surveys, field or laboratory tests to prove or reinforce research.

COMMITTEE:

To facilitate the performance of these functions an Alberta Department of Agriculture Research Committee responsible to Executive Committee was named and charged with staff responsibility to integrate Department research and related activities, and to catalyze and co-ordinate the functions that will best meet the Department's objectives. The committee will centralize information, proposals, and recommendations on research and related functions which the Department performs.

The Committee consists of:

1) N.S. Thomson as Chairman, whose office will serve as secretariat to the committee, the contact address being:

Office of the Director, Program Development Division
Alberta Department of Agriculture
Room 505, Agriculture Building
Edmonton 6, Alberta Telephone: 229-4225

DEPARTMENTAL POSITION AND FUNCTIONS.

Accordingly, the Department of Agriculture Executive Committee at its meeting of October 2nd, reaffirmed the Department's position in promoting the objective over the years of provincial expansion of applied and research, in co-operation with the University of Alberta, the Canada Department of Agriculture, and other research institutions, by:

1) increasing its activity in applied research;
2) co-ordinating research needs and research information, including
   (a) the assessment, integration and reporting of research needs,
   (b) communication between research workers, agencies, and departmental staff, producers, and the farming public;
   (c) evaluation of research;
3) supporting, financially and otherwise, research facilities and some research projects;
4) promoting the implementation of research information through demonstration, surveys, field or laboratory tests to prove or reinforce research.

COMMITTEE:

To facilitate the performance of these functions an Alberta Department of Agriculture Research Committee responsible to Executive Committee was formed and charged with chief responsibility to integrate Department research and related activities, and to undertake and co-ordinate the functions that will lead to the Department's objectives. The committee will co-ordinate information, proposals, and recommendations on research and related functions which the Department performs.

The Committee consists of:

(1) R.H. [illegible] as Chairman, [illegible] with [illegible] as secretary to the committee. The contact address being:

Office of the Director, Program Development Division
Alberta Department of Agriculture
[illegible]

2) Mr. J.W. Clarke

3) Dr. Hugh Vance

4) the appropriate official(s) of the Department Division(s) for subject matter under consideration at any time.

TERMS OF REFERENCE: As approved by Executive Committee, January 23, 1970.

1) To make recommendations to Executive Committee regarding the agricultural research activities for which the Alberta Department of Agriculture is responsible (reference - PHILOSOPHY - item 4)

2) To cause to be evaluated the A.A.R.T. proposals for the A.D.A. member of the grants committee of the A.A.R.T. so that he may contribute effectively to the recommendations regarding grants.

3) To compile an inventory of all research activities in which Department personnel are presently involved, and in which they will be involved on a continuing basis; and to devise procedures for research approvals.

4) To review or cause to be evaluated the research proposals of the Department, and to search for and advise on avoiding research duplications.

5) To recommend new programs or projects, and to refer the same to the appropriate agency.

6) To cause to be evaluated and advise on the development of an A.D.A. research retrieval system.

7) To inventory and review the use of existing facilities of the A.D.A. respecting the possible expansion of research activities.

8) To explore and examine proposed properties and facilities for future research purposes.

9) To assist in establishing priorities on research proposals as need arises.

10) To cause to be evaluated the distribution of research information to users.

2) Mr. J.W. Clarke

3) Dr. Hugh Innes

4) the appropriate official(s) of the Department Director(s) for

action, either under consideration as may time.

TERMS OF REFERENCE: As approved by Executive Committee, January 23, 1970

1) To make recommendations to Executive Committee regarding the agricultural research activities for which the Fisheries Department of Agriculture is responsible (relevance - PRIORITY - Item 4)

2) To cause to be evaluated the A.R.D.T. proposals for the A.D.A. member of the grants committee of the A.A.H.T. so that he may contribute effectively to the recommendations regarding grants.

3) To compile a inventory of all research activities in which Department personnel are presently involved, and in which they will be involved on a quantitative basis; and to devise procedures for reporting approvals.

4) To review or cause to be evaluated the research proposals of the Department, and to search for and advise on avoiding research duplications.

5) To recommend new programs or projects, and to refer the same to the appropriate agency.

6) To cause it to be evaluated and advise on the development of an A.D.A. research review system.

7) To inventory and review the use of cooperating facilities of the A.D.A. respecting the varying expenditure of research activities.

8) To explore and examine proposed properties and facilities for future research purposes.

9) To assist in establishing priorities on research proposals as need arises.

10) To cause to be evaluated the distribution of research information to agents.

11) To advise on the need or alternatives for research officers within the A.D.A. personnel.

12) To advise on funding research projects

- in the A.A.R.T.
- by the regional offices
- by the Agricultural and Vocational Colleges
- by the A.D.A. laboratories
- by the Brooks Horticultural Station
- by the Oliver Tree Nursery
- by the Oliver Poultry Plant
- etc.

COMMITTEE LIAISON:

The contacts for the Department Research Committee are:

1) Alberta Department of Agriculture

2) University of Alberta

3) Federal Research Stations

4) Industry

4) To advise on the need or alternatives for research officers within the A.D.A. personnel.

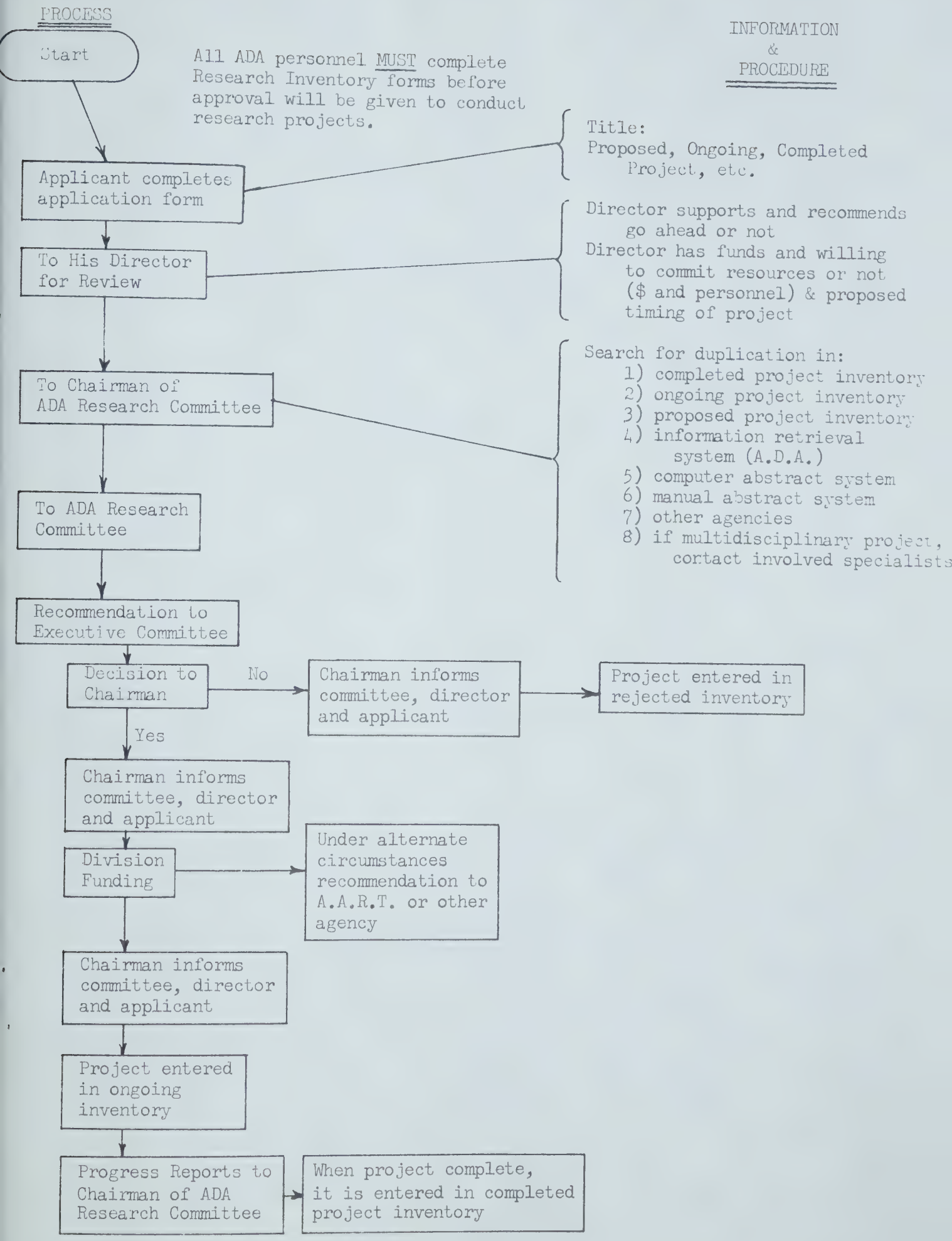
5) To advise on research conservation projects

- in the A.A.F.C.
- by the regional offices
- by the Agricultural and Vocational Colleges
- by the A.D.A. laboratories
- by the Beaver Horticultural Station
- by the Olivet Fruit Nursery
- by the Oliver Poultry Plant
- etc.

- COMMITTEE LIAISON:

The contacts for the Department Research Committee are:

1) Alberta Department of Agriculture
2) University of Alberta
3) Federal Research Stations
4) Industry


PROCESS
INFORMATION & PROCEDURE
Start
All ADA personnel MUST complete Research Inventory forms before approval will be given to conduct research projects.
Applicant completes application form
Title: Proposed, Ongoing, Completed Project, etc.
To His Director for Review
Director supports and recommends go ahead or not
Director has funds and willing to commit resources or not ($ and personnel) & proposed timing of project
To Chairman of ADA Research Committee
Search for duplication in:
1) completed project inventory
2) ongoing project inventory
3) proposed project inventory
4) information retrieval system (A.D.A.)
5) computer abstract system
6) manual abstract system
7) other agencies
8) if multidisciplinary project, contact involved specialists
To ADA Research Committee
Recommendation to Executive Committee
Decision to Chairman
No
Chairman informs committee, director and applicant
Project entered in rejected inventory
Yes
Chairman informs committee, director and applicant
Division Funding
Under alternate circumstances recommendation to A.A.R.T. or other agency
Chairman informs committee, director and applicant
Project entered in ongoing inventory
Progress Reports to Chairman of ADA Research Committee
When project complete, it is entered in completed project inventory